


# COMBAT VETERANS MOTORCYCLE ASSOCIATION KOREA CHAPTER 51-1

MEMORANDIUM FOR RECORD:

SUBJECT: Policy letter: Dereliction of Duty

1. This policy letter remains in effect for 18 months or until an updated Chapter By-Laws is approved. Any changes to this policy must be made to the full policy letter.
2. The intent of this policy is to establish clear guidance for the Board of Directors (BOD) should a Chapter Officer not fulfill their duties entrusted to them.
3. Chapter Officers are expected to complete their elected duties in accordance with (IAW) Chapter 51-1 By-Laws Article 4. The duties of a Chapter Officer are expected to be carried out in a respectful manner and IAW the current version of the Combat Veterans Motorcycle National By-Laws and the Combat Veterans Motorcycle Association – Korea By-Laws.
4. Chapter Officers must attend all meetings and conduct their duties. If for unforeseen circumstances they are unable to attend a meeting they will:
  - a. Inform the Commander 24 hours prior to the meeting starting
  - b. Ensure another Chapter Officer conducts their duties during the missed meeting
  - c. Not miss more than three meetings within a consecutive six-month period
5. The BOD responsibility to monitor all Chapter Officers for failure to complete any of these duties and vote to determine if it merits the Chapter Officer being considered in “dereliction of duty.” The Chapter Officer will be removed of their title and responsibilities by a majority BOD vote that determines the Chapter Officer to be in “dereliction of duty.”
6. Chapter Officer determined by the BOD to be in “dereliction of duty” will not be available to run for Chapter Officer positions for 12 months from the determination of being in “dereliction of duty.” The BOD will vote a new Chapter Officer to be an interim for the removed Chapter Officer until the next election, prior to convening the BOD meeting that determined the Chapter Officer to be in “dereliction of duty.”
7. POC for this memorandum the undersigned at [keith.d.carpenter@gmail.com](mailto:keith.d.carpenter@gmail.com).

 28A7R2020  
KEITH “C-PAIN” CARPENTER  
Commander  
Korea Chapter 51-1  
Combat Veterans Motorcycle Association